



FEDERAL RESERVE BANK
OF PHILADELPHIA

January 25, 2016

To: The Authorized Officials of Bank Holding Companies and Savings and Loan Holding Companies

Subject: Annual Report of Holding Companies - FR Y-6 Report

The *Annual Report of Holding Companies* (FR Y-6) must be filed by all top-tier domestic bank and savings & loan holding companies (“reporters”) and received by this Reserve Bank no later than 5:00 PM 90 calendar days after the reporter’s fiscal year end. If the deadline falls on a weekend or holiday, the deadline is moved to the next business day.

| FR Y-6 Submission Due Dates | |
|-----------------------------|--------------------|
| Fiscal Year End | Due Date |
| December 31, 2015 | March 30, 2016 |
| March 31, 2016 | June 29, 2016 |
| June 30, 2016 | September 28, 2016 |
| September 30, 2016 | December 29, 2016 |
| October 31, 2016 | January 28, 2017 |
| December 31, 2016 | March 31, 2017 |

Important:

New for 2015-2016: For any entity in your organization with a legal entity identifier (LEI), insert the LEI below the entities’ legal names on your organization chart (Report Item 2a). See the FR Y-6 report instructions for examples.

The most recent version of the FR Y-6 form must be used when submitting the report to the Reserve Bank. The most recent version of the FR Y-6 reporting form and instructions are available at:

<http://www.federalreserve.gov/apps/reportforms/default.aspx>

Do not leave any report items blank. If a report item is not applicable please answer the item as “None” or “N/A”.

Complete the required Branch Verification Report. The Federal Reserve provides a website, <http://structurelists.federalreserve.gov>, for reporters to download branch information in a spreadsheet format for review; verification; and, if necessary, correction. Verified branch information may be e-mailed to this Federal Reserve Bank at phil.src.fisanalysts@phil.frb.org. A *Report of Change in Organizational Structure* (FR Y-10) must be submitted for any change noted on the branch verification.

The FR Y-6 is considered a public document and should **exclude personal information** (e.g., home addresses, social security numbers, dates of birth, etc.) that may compromise individuals’ personal privacy.

Confidential treatment will only be considered for information meeting the criteria and format described under "Confidentiality" in the FR Y-6 General Instructions.

The FR Y-6 must be signed by **a senior official who is also a director, or by the chairperson of the reporter’s board of directors.**

Please visit our website at <http://www.philadelphiafed.org/bank-resources/supervision-and-regulation/banking-applications/financial-institution-structure/> to access an FR Y-6 interactive training resource video.

We cannot accept FR Y-6 reports electronically. Please mail one original and one copy of the completed FR Y-6 report form and any attachments to:

Artia Benjamin
Financial Institution Structure Unit
Department of Supervision, Regulation, and Credit
Federal Reserve Bank of Philadelphia
10 Independence Mall
Philadelphia, PA 19106

If you have any questions regarding branch information or the FR Y-6 report, please send e-mails to phil.src.fisanalysts@phil.frb.org or contact Artia Benjamin at (215) 574-6407.

Sincerely,



H. Robert Tillman
Assistant Vice President
Regulatory Applications, Financial Institution
Structure, and Board of Governors Partnership For
Progress